



To our valued clients,

Artemis “soft packing” methods abide by a simple rule - let no harm come to the object. We use archival materials (dartek, tyvek, etc.) and g-force absorbent cushioning (foam, bubble, etc.) to protect the object and layer between the exterior packaging and the object.

Most two dimensional (2-D) items that are under a particular size are perfectly suitable for soft-packing. However, for those items that may be more challenging, the below is a reference of recommendations and policies.

For the safety and security of all packed items, we do recommend that the following works be packed in ‘hard shell’ packaging (travel frame, inner box, crate, slat crate, pallet, etc).

- Any two dimensional (2-D) items, unframed, in excess of 72” on any side
- Any 2-D items, straight framed (non-ornate), in excess of 72” on any side
- Any 2-D items with ornate frames (plaster, carving, painted, gilded, etc.)
- Any 2-D or 3-D items that may be vulnerable to damage due to size, weight, fragile elements, surfaces, mediums, or construction

Note: Artemis will pack all items (including above) as requested by client.

If client requires above described items to be “soft packed” (i.e. - slipcase, cardboard, collar box, dartek, bubble, blanket wrap, etc.), those packing requirements will be followed, and those items are under the governance of Artemis Terms and Conditions, Section 4.

For items that are already packed (“PBO” - Packed by other), this letter does not necessary apply, as those items are already under the governance of Artemis Terms and Conditions, Sections 1 & 4.

Thank you,

Artemis Fine Art Services

